

# Member Information Service

## Decisions made by Cabinet Members

The following decision has been made by the Deputy Leader and will come into effect at 10.00a.m. on Thursday 29 August 2019, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk), in addition to making a written request to the Monitoring Officer, Tom Clark.

### Handcross Car Park, Brighton Road, Handcross

The Deputy Leader authorised:

- i. the Council to enter into an agreement with the Department for Transport for a release of their restrictive covenants over Handcross Car Park, Brighton Road upon the terms as set out in the report;
- ii. the Head of Legal and Democratic Service in conjunction with the Head of Corporate Services to agree any further matters necessary to bring the matter to a conclusion.

**A copy of the report is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).**

## Committee Meetings

**Please note that all meetings start at 7.00 pm in the Council Chamber, unless otherwise stated.**

### **AUGUST 2019**

22 August – Liquor Licensing Committee @ 10am

27 August – Cabinet Grants Panel @ 4:30pm

~~29 August – District Planning Committee @ 2pm~~ - **Please note that this meeting has been cancelled**

### **SEPTEMBER 2019**

4 September – Scrutiny Committee for Leader, Finance and Performance

5 September – Planning Committee

10 September – Audit Committee

11 September – Scrutiny Committee for Housing, Planning and Economic Growth

16 September – Cabinet @ 4pm

18 September – Scrutiny Committee for Community, Customer Services and Service Delivery

19 September – District Planning Committee @ 2pm

23 September – Cabinet Grants Panel @ 4:30pm

24 September – Licencing Committee

25 September – Charity Trustees @ 6:45pm

25 September – Council

26 September – Planning Committee

## Agendas – Items to be Considered

### Liquor Licensing Committee – 22 August 2019

Application to vary a Premises Licence – Licensing Act 2003

### Cabinet Grants Panel – 27 August 2019

Micro Business Grant Scheme

Corporate Grant Schemes

## Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
<b>17 September 2019</b> @ <b>6:30pm</b>	<b>To be advised</b>	
<b>22 October 2019</b> @ <b>6:30pm</b>	<b>Introduction to Local Government Finance and Funding</b> <i>(All Members welcome)</i>	
<b>19 November 2019 *</b> @ <b>6:30pm</b>	<b>Introduction to Housing Services</b> <i>(All Members welcome)</i>	

**\*Please note that the Introduction to Housing Services training has moved from 17 September to a new training date of 19 November 2019.**

### Apologies for Absence at Member Development Learning Sessions

At a recent meeting of the Member Development Working Group (MDWG), it was decided that when Members are unable to attend an in-person training session, they should give apologies for absence

together with a brief explanation of the reason for non-attendance. Apologies should be sent in the same way as for committee meetings, via email to: [committees@midsussex.gov.uk](mailto:committees@midsussex.gov.uk)




It is unlikely that party whips would need to know about absence at Member Development Learning sessions, though you may wish to seek advice from your group leader as whether they wish to know.

The MDWG will examine statistical analysis of absence data to identify trends and for quality assurance purposes.

Members may also wish to consider that attendance at training may be published in future, in the same way that meeting attendance is published at each Councillor's profile via the Council's website.

### **Member Development Learning Categories**

You will have noticed that each Member Development Learning session is given an importance category indicator in the right hand column adjacent to the event details. Please be aware that these indicators have the following meanings:

Indicator	Category definition
	<b>Committee / Regulatory</b> – learning that is <u>essential</u> for Members who have certain regulatory functions or committee duties. E.g. planning training for planning committee Members & Licensing training for licensing committee Members.
	<b>Core Knowledge</b> – tailored learning of a specific nature that is considered <u>important</u> for all Members.
	<b>Councillor Skills</b> – learning that aims to develop a personal skill-set that is highly <u>recommended</u> for Members.

### **Training Sessions**

#### **Learning Pool**

For those who were not able to attend the training session conducted on Tuesday 16 July 2019, please find attached guidance on how to access and navigate through the Learning Pool, a Member online learning tool. Your log-in details for the Learning Pool have been circulated separately.

As stated in the session, one course 'What is GDPR?' is mandatory and as such you are required to complete this module please by **4pm on Friday 30 August 2019**.

## Information and News

### **Oak Door Access Code**

As of Friday 9 August, the security code that Members use to access the Oak Door has changed. This in order to resolve a number of recent access issues and will be in a standard format that can be easily remembered. An email and text with further information has been sent to all Members.

### **Mid Sussex Applauds – Promotional Material**

Nominations are now open for our new awards programme, Mid Sussex Applauds. Please do encourage local groups / residents to put forward nominations, and do put forward your own nominations by the deadline.

The nominations process will run from 1 July unto 31 August and nominations are made via an application online. Full details, including nominations criteria are available here: <https://www.midsussex.gov.uk/leisure-sport/mid-sussex-applauds/>

The Applauds will be held on Sunday 13 October 2019 by the Chairman and all Members are invited.

## News Releases

For further information or copies of the press releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

16 August 2019 - [MSDC Chairman honours community champions](#)